



ePortfolio Assistant Self-Assessment

At the end of each semester, you will need to provide self-assessment of your experiences as an ePortfolio Assistant. You will provide this information through a reflective letter you will generate in your Google Drive folder and also include in your showcase portfolio. Answer each of the questions below thoughtfully and in detail. For each assertion, explain what you mean and offer support. **Draw on your archived materials to support your claims**, either hyperlinking to documents, pulling in images, or quoting from your material, acknowledging where this content came from.

Experience

What coaching/tutoring approaches worked best for you and your students? Please describe methods you employ to enhance your coaching skills and improve your coaching technique. What do you feel you need to work on as a coach? What skills or knowledge would you like to work on in the future? Use specific examples.

Discipline

How do you see the knowledge you gained from your experience as an ePortfolio Assistant connect to your primary discipline? How might this knowledge/experience help you work within your own field/major better? Use specific examples.

Transfer

Can you apply information or skills you have learned as an ePortfolio Assistant this semester to your course work or other contexts? What would it be and why? Use specific examples.

Self Assessment and Reflection

What frustrations and challenges did you face this semester? How did you resolve such issues? How did responding to these challenges influence your learning process? How do you envision this knowledge or skill set being useful to you in the future? From the list below, select 2 items you might need to work on. Likewise, select 2 items you excel at. Give specific examples.

1. I display a positive attitude.
2. I provide creative suggestions.
3. I demonstrate knowledge of resources, techniques and tips.
4. I adapt easily to different coaching situations.
5. I exhibit patience and understanding.
6. I encourage students to take responsibility for their own learning.

7. I purposefully direct coaching sessions (ex. Ask questions, keep the student on track, and/or allow the student to learn at his/her own pace).
8. I ask appropriate questions.
9. I listen to my students and provide appropriate feedback.
10. I use resources (textbooks, videos, handouts, etc) to effectively assist my students.
11. I understand and employ a variety of tutoring/teaching/coaching strategies.
12. I adapt my coaching methods to the different learning styles of my students.
13. I actively seek out opportunities to become a better coach.
14. I maintain objectivity with my students.
15. I understand and meet the expectations of the academic environment.
16. I show respect for my student and treat their situations with confidentiality.

Please provide any specific suggestions or concerns that you feel need to be addressed and that would help us improve coaching training, the coaching environment, and the program as a whole.